

Wintersession 2021-2022 Schedule of Classes

Wintersession classes begin: December 27, 2021

Wintersession classes end: January 13, 2022

Registration	Ammerman Campus registrara@sunysuffolk.edu (631) 451-4004	Eastern Campus registrare@sunysuffolk.edu (631) 548-2502	Michael J. Grant Campus registrarw@sunysuffolk.edu (631) 851-6780
Registration for continuing students begins November 8, 2021 Open registration for all students begins November 16, 2021			
Counseling	Ammerman Campus (631) 451-4053 counselinga@sunysuffolk.edu	Eastern Campus (631) 548-2527 counselinge@sunysuffolk.edu	Michael J. Grant Campus 631-851-6251 counselingg@sunysuffolk.edu
Vehicle Registration And Parking Information	There is no vehicle registration required for wintersession. However, parking in regulated areas, i.e. handicap, fire zones and other marked areas will be enforced. Traffic/Parking regulations, fines and parking lot crime prevention may be obtained online at the Public Safety site.		
ID Cards	Students are required to obtain and carry an official Suffolk County Community College ID Card. ID and photo stations are located on all campuses. Please check the College Website for specific locations and schedules.		
Immunization	<p>In accordance with NYS Public Health Law Section 2165, all students enrolled for at least six (6) semester hours, or the equivalent, at Suffolk County Community College, who were born on or after January 1, 1957, are required to provide acceptable written proof of immunity against measles, mumps, and rubella in accordance with standards approved by the New York State Department of Health. You must also submit the Meningitis Acknowledgment Form in order to register. Failure to complete these requirements will result in a hold being placed on your record which will prevent registration. Please see the full policy.</p> <ul style="list-style-type: none"> ▪ Student Immunizations Policy ▪ Certificate of Immunization, Health History, and Meningitis Acknowledgement <p>COVID-19 Policy Note: All students taking in-person classes are now mandated to be vaccinated against COVID-19, since we now have FDA approval for the Pfizer vaccine. Proof of full vaccination is required. As you build your schedule, if you do not plan to be vaccinated, you must register for classes that are online only. Please read vaccination details: SUNY's COVID-19 Vaccination Policy</p> <p>Contact your campus Health Services Office for additional information.</p>		

To register and pay your tuition online, visit [MySCCC](#) 24 hours a day / 7 days a week.

Be sure to establish your Username and Password and activate your Office 365 email account to receive important messages and to register for password reset.

Note: Students with Developmental or Probation holds will be allowed to register online.

Please check the Class Schedule Search page for updated class information and seat availability.

Campus Building Codes

Ammerman Campus at Selden	Eastern Campus at Riverhead	Michael J. Grant Campus at Brentwood
AMERMN Ammerman Building BRKHVN Brookhaven Gymnasium BABYLN Babylon Student Center AUTOTC Automotive Technology Building STHHMP Southampton Building ISLART Islip Arts Building HUNTIN Huntington Library KRELNG Kreiling Hall RIVRHE Riverhead Technology Building SMTHSC Smithtown Science Building WJLLSB William J. Lindsay Life Science Building	CORCHG Corchaug Building ORIENT Orient Building PECONC Peconic Building SHNCCK Shinnecock Building MNTAUK Montauket Building WOODLD Woodlands Building HWCE Health & Wellness Center	CAPTRE Captree Commons CAUMST Caumsett Hall NESCON Nesconset Hall HSEC Health, Sports, and Education Center PMANOK Paumanok Hall SAGTKS Sagtikos Building SLACKE Sally A. Slacke Corporate ASHROK Asharoken Hall LRCG Learning Resource Center WFDVTC Workforce Development Tech. Center
Culinary Arts and Hospitality Center (Riverhead) CULART - Culinary Arts and Hospitality Center		
Sayville Downtown Center (Sayville) SAYVIL - Sayville Downtown Center		

Credit Course Refund Policy for Wintersession 2021-2022

How Refunds Are Determined

The date of your official withdrawal determines what tuition and refundable fees (if any) you will receive or have credited to your account. **Please complete your transaction online or consult the hours of operation of the Registrar Offices.** This table gives you the refund dates for the **2021-2022 wintersession** semester. The College issues electronic refunds through BankMobile regardless of how you paid your bill. Refunds are processed after the final add/drop date for each semester.

Wintersession 2021-2022 Refund Schedule	
A 100% tuition refund will be granted through :	December 26, 2021
A 25% tuition refund will be granted on :	December 27, 2021 through January 2, 2022
No refunds on or after this date:	January 3, 2022

Note: Requests for refunds will **not** be considered after the refund period is over.

Course Withdrawal

Official withdrawal from a course occurs after the refund period is over and requires the completion of a Withdrawal Form. This form is available on the College Web site and at the campus Registrar's Office.

Your Liability to the College

By registering for classes, you have incurred a liability to the College for related tuition and fees. Students are responsible for all unpaid charges in accordance with College policies and the refund policy. Certain College fees are non-refundable. Please refer to the College Catalog or your bill. Unpaid balances are subject to interest and collection expenses that will be added to the outstanding balance.

Financial aid recipients who have a zero balance must officially withdraw to avoid losing present and future financial aid awards. Withdrawal from a course can result in changes to financial aid eligibility and award amounts. In the case of complete withdrawal from the College, students awarded federal Title IV financial aid will be subject to proration or reductions.

Student Privacy Rights

Notice of Student Privacy Rights

Suffolk County Community College complies with the Family Educational Rights and Privacy Act (FERPA). This act protects the privacy of education records and provides guidelines for the correction of inaccurate or misleading data. Students also have the right to file complaints with FERPA if the institution allegedly fails to comply.

Copies of the College's FERPA policy may be found on SCCC's three campuses in the Offices of the Associate Deans of Student Services, as well as in the central Office of Legal Affairs and Office of the College Registrar (NFL Building, Ammerman Campus). Questions regarding FERPA may be referred to any of the above offices.

Public Notice Designating Directory Information

Suffolk County Community College designates the following categories of student information as public or “directory” information. This does not mean, however, that the College will indiscriminately release such information about students. Requests for directory information on *all* SCCC students or *categories* of students will generally not be honored. Release will be restricted to information on individual students only, with each request considered on an individual basis by the Deans of Student Services and/or the Registrar’s Offices. Suffolk County Community College designates the following items as directory information:

Name	Major field of study
Address (permanent, local and email)	Honors, awards or special recognition
Telephone Number (permanent and local)	Weight and height, if a member of an athletic team
Photograph	Prior schools attended and degrees awarded
Dates and status of enrollment	

Currently enrolled students may withhold disclosure of directory information. To request nondisclosure, you must provide written notification to your home campus Registrar’s Office. Suffolk County Community College assumes that the absence of the written request for nondisclosure of directory information indicates approval for disclosure.

Attention Non-Degree Students

Registration Policy Regarding Prerequisites

All degree and non-degree students will need to verify that they have met course prerequisites before they will be permitted to register for courses that have prerequisite requirements.

As a non-degree student, you will need to provide evidence that you have satisfied prerequisites by showing documentation, such as prior transcripts, Regents examination scores, or other test scores, such as SAT, ACT or Advanced Placement scores.

If you have documentation which shows that a prerequisite was met, you can present this documentation, along with a prerequisite waiver request form (available on the College website, Quick Links → Non-Degree Students), via email to an academic dean. Please select the dean who is associated with the campus on which the desired course is offered (from the choices below). If you have questions concerning this policy or its procedures, please email the appropriate campus below.

Ammerman Campus

Office of the Associate Dean
Ammerman Building - 200A
Phone: (631) 451–4528
prereqsa@sunysuffolk.edu

Eastern Campus

Office of the Associate Dean
Peconic Building – 224
Phone: (631) 548–2560
prereqse@sunysuffolk.edu

Michael J. Grant Campus

Office of the Associate Dean
Caumsett Hall - H100
Phone: (631) 851-6750
prereqsg@sunysuffolk.edu