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| --- | --- |
| Laura Smith | 222 Cloud Road.Riverhead, NY 11901631.555.5555smitll2200@mail.sunysuffolk.edu |

SKILLS

|  |  |  |
| --- | --- | --- |
| * Patient Assessment
* Patient preparation
* Administering injections
 | * Documentation
* Communication
* Appointment scheduling
 | * Collaboration
* Microsoft Office Suite
* Conversational Spanish
 |

PROFESSONAL EXPERIENCE

MM/YYYY – MM/YYYY **Your Job Title**, Company Name – City, ST

* Quantified resume bullet points showing your accomplishments
* Start with action verb showing you get things done
* Emphasize key words in job description

MM/YYYY – MM/YYYY **Your Job Title**, Company Name – City, ST

* Quantified resume bullet points showing your accomplishments
* Start with action verb showing you get things done
* Emphasize key words in job description

EDUCATION

Graduating MM/YYYY Certificate in Culinary Arts

 Suffolk County Community College - Riverhead, NY

AWARDS/SCHOLARSHIPS

* Your award, from where, date?

REFERENCES

Available upon request