



## APPLICATION FOR ADMISSION



### **Central Admissions**

533 College Road  
Selden, New York 11784  
631-451-4000

### **Ammerman Campus**

Admissions Office  
533 College Road  
Selden, New York 11784  
631-451-4022

### **Eastern Campus**

Admissions Office  
121 Speonk-Riverhead Road  
Riverhead, New York 11901  
631-548-2512

### **Michael J. Grant Campus**

Admissions Office  
Crooked Hill Road  
Brentwood, New York 11717  
631-851-6718

**[sunysuffolk.edu](http://sunysuffolk.edu)**

Suffolk County Community College promotes intellectual discovery, physical development, social and ethical awareness, and economic opportunities for all through an education that transforms lives, builds communities, and improves society.

# DIRECTIONS FOR ADMISSIONS APPLICATION

- Apply** Complete all sections of the application as indicated; be sure to sign and date the application.
- Pay** Complete the Application Fee Processing Form. Include a check or money order for the \$40 application fee payable to: Suffolk County Community College. DO NOT SEND CASH.
- Submit High School Transcript** Request and submit your official high school transcript(s). If you have earned a high school equivalency diploma, attach a copy of the diploma and scores with your completed application.
- Applicants with a high school diploma from outside the United States must submit an Educational Credential Evaluation from an accredited agency as listed on the College's website at [sunysuffolk.edu/Procedures](http://sunysuffolk.edu/Procedures).
- If you received an Individualized Education Program (I.E.P.) Diploma or a CDOS Commencement Credential, were home schooled, or earned your high school diploma online, please contact the Admissions Office. See contact information on front cover.
- Submit College Transcript** If you have college credits you wish to transfer, request and submit official college transcript(s) from each institution attended including college courses taken in high school.
- Applicants who attended college outside the United States who wish to transfer credits must submit a course-by-course evaluation of your transcript from an accredited agency as listed on the College's website at [sunysuffolk.edu/Transfer-In](http://sunysuffolk.edu/Transfer-In).
- Active Military/Veterans – submit your official Joint Services Transcript (JST) for evaluation for college credit.
- Submit Score Reports** Request and submit official ACT or SAT scores, if available. Submit official Advanced Placement score report(s) and International Baccalaureate exam results.

## Notes

### All documents must be submitted to:

Suffolk County Community College, Central Admissions, 533 College Road, Selden, NY 11784

For more information, visit us at [sunysuffolk.edu](http://sunysuffolk.edu).

1. Your application **will not be processed** until SCCC receives your high school transcript or high school equivalency diploma, or official college transcript showing degree earned.
2. Please review the online college catalog for special admissions criteria and filing deadlines for certain restricted programs at [sunysuffolk.edu/Programs](http://sunysuffolk.edu/Programs).

## SUPPLEMENTAL INFORMATION

### JOINT ADMISSIONS

If you are interested in transferring to a four-year college upon graduation from Suffolk, then **Joint Admissions** may be of interest to you. Upon completion of your associate degree, you can transfer to one of the participating colleges providing you meet the requirements of the joint admissions agreement. This guaranteed admission to the four-year college will be honored for a two-year period following graduation from Suffolk, providing you do not matriculate at another institution. Note that you are under no obligation to attend the four-year college should your plans change for any reason.

To apply for joint admissions, refer to the list of participating colleges on [sunysuffolk.edu/TransferOpps](http://sunysuffolk.edu/TransferOpps). You should also consult the catalogs from both Suffolk and the four-year college prior to admission. During your first semester at Suffolk, it is recommended that you speak with a counselor regarding your joint admissions plans.

Suffolk may share enrolled student information with colleges with which it has joint admissions or articulation agreements.

### HONORS PROGRAM

The Honors Program is a college-wide interdisciplinary program for academically talented and highly motivated students. It is grounded in the traditions of the liberal arts and stresses the connections among various disciplines and the tools of artistic, scientific, and intellectual creativity.

The Honors Program combines small classes, gifted faculty, enthusiastic students, rigorous course work, and various activities to create an environment that nurtures intellectual growth. Honors classes are offered during the day and evening and are available to both part-time and full-time students on all three campuses. For requirements and to access the online Honors Program application, visit [sunysuffolk.edu/Honors](http://sunysuffolk.edu/Honors).

### EDUCATIONAL OPPORTUNITY PROGRAM (EOP)

The Educational Opportunity Program (EOP) is designed to provide academic support to students enrolled full-time in a curriculum at the College. Students admitted to the program have the academic potential to attain a college degree, but may need additional academic support and counseling throughout their time at the College to persist to graduation.

#### Eligibility

The program is offered to full-time students who are New York State residents for twelve months prior to attending college. EOP accepts students who qualify academically and financially based on the following guidelines:

- a. New York State resident
- b. recipient of a high school diploma or its equivalent
- c. full-time registration
- d. high school average of 83 or less in major subjects, or placement in one or more developmental courses
- e. non-high school graduate who is admitted to SCCC through the Ability to Benefit (ATB) program
- f. meet NYS legislated income guidelines

The Personal Privacy Protection Law requires this notice to be provided when collecting personal information from individuals. The information on this Admissions Application will be used by SCCC to evaluate your request for admission and will be incorporated into your student records if and when you enroll. Failure to provide the requested information could prevent your application from being processed. The authority to request this information is found in Section 355(2)(h) of the Education Law. This application information will be maintained in the College Records Office. The official responsible for the maintenance of this information is the College Registrar, Suffolk County Community College, 533 College Road, Selden, NY 11784.

**Non-Discrimination Notice:** Suffolk County Community College does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, national origin, military or veteran status, domestic violence victim status, or disability in its admissions, programs and activities. The following person has been designated to handle inquiries regarding the College's non-discrimination policies: **Civil Rights Compliance Officer Christina Vargas** Chief Diversity Officer/Title IX Coordinator, Ammerman Campus, NFL BLDG., Suite 230, 533 College Road, Selden, New York 11784. [vargasc@sunysuffolk.edu](mailto:vargasc@sunysuffolk.edu) (631) 451-4950. Inquiries may also be directed to the United States Department of Education's Office for Civil Rights, 32 Old Slip 26th Floor, New York, New York 10005-2500 (646) 428-3800; Email: [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov).

All campus crime statistics are available on the College website at [sunysuffolk.edu/safety](http://sunysuffolk.edu/safety). Contact Public Safety at any time 24 hours a day/7 days a week (631) 451-4242 or 311 from any College phone.



## PROGRAMS OF STUDY

DEGREE		CAMPUS	CODE	DEGREE		CAMPUS	CODE
AAS	Accounting (Career Option)	A E G	ACCT-AAS	AA	Liberal Arts and Sciences: Adolescence Education*	A E G	
AS	Accounting (Transfer Option)	A E G	ACCT-AS		Biology Option (leading to a B.A.)	A E G	AEBA-AA
Cert	Accounting	A E G	ACCT-CERT		Biology Option (leading to a B.S.)	A E G	AEBE-AA
AAS	American Sign Language Studies	A	ASL-SD-AAS		English Option (leading to a B.A.)	A E G	AEEE-AA
AAS	Automotive Service Specialist:				History Option (Social Studies leading to a B.A.)	A E G	AEHE-AA
	General Motors Option ●	A	AUTO-AAS		Mathematics Option (leading to a B.A.)	A E G	AEMA-AA
	Generic Option ●	A	AUTO-AAS		Mathematics Option (leading to a B.S.)	A E G	AEME-AA
	Honda Option ●	A	AUTO-AAS	AA	Liberal Arts and Sciences: Education (Child Study)*	A E G	EDCS-AA
AAS	Toyota T-TEN Automotive Service ●	A	TOYT-AAS	AA	Liberal Arts and Sciences: General Studies	A E G	LAGS-AA
AAS	Business Administration (Online Option)	A E G	BUAO-AAS	AA	Liberal Arts and Sciences: Humanities		
AAS	Business Administration (Career Option)	A E G	BUAD-AAS		Cinema Studies Option	A	LACS-AA
AS	Business Administration (Transfer Option)	A E G	BUAS-AS		Creative Writing Option	A	LACW-AA
Cert	Business Management	A E G	BUMG-CERT		English Option	A E G	LAEG-AA
AAS	Business: Marketing	G	BUMK-AAS		Foreign Language Option	A	LAFL-AA
AAS	Business: Retail Marketing and Management	A	BURM-AAS		Philosophy Option	A G	LAPL-AA
Cert	Business: Retail Marketing and Management	A	BURM-CERT	AA	Liberal Arts and Sciences: International Studies	A E G	LAIS-AA
AAS	Chemical Dependency Counseling (Day)	G	CHDPD-AAS	AA	Liberal Arts and Sciences: Mathematics	A	LAMA-AA
AAS	Chemical Dependency Counseling (Evening)	G	CHDPE-AAS	AS	Liberal Arts and Sciences: Science		
AA	Communication Studies	A E G	COST-AA		Biology Option	A E G	LABI-AS
AA	Communications and Media Arts: Journalism	A	COMA-AA		Chemistry Option	A	LASC-AS
AAS	Computer Art ●	E	COAR-AAS		Earth and Space Science/Astronomy Option	A	LAAS-AS
AS	Computer Science	A	COSC-AA		Earth and Space Science/Geology Option	A	LAGE-AS
AAS	Construction Technology - Architectural Technology	A	CTAT-AAS		Earth and Space Science/Meteorology Option	A	LAME-AS
AS	Criminal Justice	A E G	CRJU-AS		Environmental Science/Forestry Option	A E G	LAFR-AS
AAS	Culinary Arts: Baking and Pastry Arts	E	CUBP-AAS		Physics Option	A	LAPH-AS
Cert	Culinary Arts: Baking and Pastry Arts	E	CUBP-CERT	AA	Liberal Arts and Sciences: Social Science		
AAS	Culinary Arts: Restaurant Management	E	CURM-AAS		History Option	A E G	LASH-AA
Cert	Culinary Arts: Restaurant Management	E	CURM-CERT		Political Science Option	A E G	LASS-AA
AAS	Cybersecurity and Information Assurance	A	CYBS-AAS		Psychology Option	A E G	LASP-AA
AAS	Dietetic Technician (Day) ●	E	DIET-AAS		Sociology Option	A E G	LASA-AA
Cert	Drafting (Computer-Assisted)	A	DRFT-CERT	AA	Liberal Arts and Sciences: Women's and Gender Studies	A	LAWS-AA
AAS	Early Childhood (Career Option)	A E G	EACH-AAS	AAS	Manufacturing Technology ●	G	MFTY-AAS
AS	Early Childhood (Transfer Option)	A E G	ECAS-AS	AS	Music	A	MUSC-AS
AAS	Electrical Technology - Electronics	A	ELTC-AAS	AS	Nursing (Day) (Fall Start) ●	A	NURN1-AS
AAS	Emergency Medical Technician: Paramedic	A	PARM-AAS	AS	Nursing from LPN (Day) (Spring Start)	A	NURN2-AS
AS	Engineering Science	A	ENSC-AS	AS	Nursing (Day) (Fall Start) ●	G	NURN4-AS
AAS	Fire Protection Technology	A	FRPT-AAS	AS	Nursing from LPN (Day) (Spring Start)	G	NURN5-AS
Cert	Fire Protection Technology	A	FRPT-CERT	AS	Nursing (Evening) (Spring Start)	A	NURN3-AS
AS	Fitness Specialist	A	FITSP-AS	AS	Nursing (Evening) (Spring Start)	G	NURN6-AS
AS	Graphic Design ●	E	GRDE-AS	Cert	Practical Nursing (LPN) (Day)	E	NUPN-CERT
AAS	Health Information Technology/ Medical Records (Evening) ●	G	HEIT-AAS	AAS	Occupational Therapy Assistant (Day) ●	G	OCTA-AAS
AAS	Heating, Ventilation, Air Conditioning and Refrigeration ●	G	HVAC-AAS	AAS	Paralegal Studies	A G	PALG-AAS
Cert	Heating, Ventilation, Air Conditioning and Refrigeration ●	G	HVAC-CERT	Cert	Paralegal Studies	A G	PALG-CERT
AAS	Hotel and Resort Management ●	E	HRMN-AAS	AAS	Photographic Imaging ●	E G	PHOT-AAS
Cert	Hotel and Resort Management	E	HRMN-CERT	AS	Physical Education Studies	A	PHED-AS
AS	Human Services (Preparation for Social Work)	A	HUSR-AS	AAS	Physical Therapist Assistant ●	A	PHTA-AAS
AAS	Information Technology:			AAS	Radio and Television Production ●	A	RATV-AAS
	Computer Information Systems Option	A E G	ITIS-AAS	AS	Theatre Arts		
	Network Design and Administration Option	A E G	ITND-AAS		Acting Option	A	THAC-AS
Cert	Information Technology:				General Theatre Option	A	THGT-AS
	Computer Information Systems Option	A E G	ITIS-CERT		Technical Theatre Option	A	THTT-AS
	Network Design and Administration Option	A E G	ITND-CERT	AAS	Veterinary Science Technology ●	G	VETSD-AAS
AAS	Interior Design ●	E	INDA-AAS	AS	Visual Arts	A G	VART-AS

●Curriculum begins in September only.

**Campus Codes: A=Ammerman Campus at Selden E=Eastern Campus at Riverhead G=Michael J. Grant Campus at Brentwood**

\*Jointly registered with St. Joseph's College, Patchogue, NY.

## APPLICATION FOR ADMISSION

Please Use Black or Blue Ink

### A. BACKGROUND INFORMATION:

1. Social Security number\*: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
2. Name: \_\_\_\_\_  
(Last) (First) (Middle)
3. Other name(s) on your academic credentials: \_\_\_\_\_
4. Mailing address: \_\_\_\_\_  
(Number and Street or P.O. Box #) (City) (State) (ZIP code)  
 Legal address: \_\_\_\_\_  
(If different from above) (Number and Street)  
 \_\_\_\_\_  
(City) (State) (ZIP code) (Country if not USA)
5. Telephone: Required Cell (\_\_\_\_ \_\_ \_\_) - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Home (\_\_\_\_ \_\_ \_\_) - \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Email (Required) \_\_\_\_\_
6. Date of birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**Please complete this section for local, state and federal reports. Your response is optional and does not affect your admission. You will be given another opportunity to provide this information after admission if you wish to do so.**

7. Gender:  Male  Female
- 8a. Are you Hispanic/Latino?  Yes  No
- 8b. If Hispanic or Latino, please indicate your ethnicity (select one):  
 Cuban  Dominican  Mexican  Puerto Rican  South American  Central American  Other Hispanic/Latino
- 8c. All applicants, please indicate your race (select one or more):  
 American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White
9. Military affiliation:  Currently serving in the U.S. Armed Forces  Veteran of U.S. Armed Forces  
 Spouse or Dependent of U.S. Armed Forces planning to use VA Education Benefits

### B. PREVIOUS EDUCATION:

1. Name of High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Graduation date or expected date of graduation (mo./year): \_\_\_\_\_ or Withdrawal date (mo./year): \_\_\_\_\_
2. If you have a High School Equivalency diploma, indicate date issued (mo./year): \_\_\_\_\_
3. Were you Home Schooled?  Yes  No  
 If you received an Individualized Education Program (I.E.P.) Diploma or a CDOS Commencement Credential, were home schooled, or earned your high school diploma online, please contact the Admissions Office about applying for the Ability to Benefit Program.
4. List all prior colleges and universities attended:  

Name of College/University	Dates of attendance	Date of Graduation (mo./year)
Name of College/University	Dates of attendance	Date of Graduation (mo./year)

### C. COLLEGE PLANS:

Refer to the attached list of Programs of Study; take note of any special admission requirements and campus.

1. Semester and year applying for:  **FALL** (August/September) 20\_\_ (or)  **SPRING** (January) 20\_\_
2. Campus:  Ammerman (Selden)  Eastern (Riverhead)  Michael J. Grant (Brentwood)
3. Program of Study: \_\_\_\_\_ Code: \_\_\_\_\_  
 (For nursing applicants only) Second Choice Nursing Program \_\_\_\_\_ Code: \_\_\_\_\_
4. Are you applying for Joint Admissions? If yes, indicate your college choice: \_\_\_\_\_

\*Your Social Security Number is used to coordinate the collection of information for all your student records. Authority to collect the Social Security Number is granted under Section 355 of the New York State Education Law. The disclosure of your Social Security Number is voluntary and you may refuse to provide this information.

**D. EDUCATIONAL INTERESTS (Optional):**

- 1. I am interested in learning more about applying to the following College programs:  Scholarships  Honors Program  Financial Aid  
 Intercollegiate Athletics  Study Abroad  Educational Opportunity Program (EOP)  English as a Second Language  
 Student Leadership  Internships

**E. CITIZENSHIP/IMMIGRATION STATUS:**

- 1. Are you a citizen of the United States?  Yes  No  
 If you answered "yes," proceed to **Section F (Residency)**.  
 If you answered "no," what is your country of citizenship? \_\_\_\_\_ (Proceed to question 2)
- 2. If not a U.S. Citizen, do you currently have an immigration status?  Yes  No  
 If yes, are you a:  
 Legal permanent resident (Attach a copy of both sides of your permanent resident card)  
 Visa holder: List visa type: \_\_\_\_\_ (Attach a copy of your current visa and Form I-94). Visit [cbp.gov/I94](http://cbp.gov/I94) to download the form.  
  
 If you do not hold lawful immigration status, have you attended a NYS high school for 2 years and graduated or earned a NYS GED within the past 5 years?  Yes  No  
 If yes, submit the Student Affidavit of Intent to Legalize Immigration Status which will be mailed to you.
- 3. Do you wish to apply for an F-1 Student Visa?  Yes  No If yes, visit [sunysuffolk.edu/International](http://sunysuffolk.edu/International) for the international admissions application requirements.

**F. RESIDENCY:**

- 1. Have you been a legal resident of the State of New York for the past twelve (12) months?  Yes  No
- 2. Have you been a resident of Suffolk County for the past six (6) months?  Yes  No

**NOTE:** If you are a NYS resident but have not resided in Suffolk County for six months, contact the County Clerk’s Office in your county of residence for a Certificate of Residence form or download the form on our website at [sunysuffolk.edu/Out-of-County](http://sunysuffolk.edu/Out-of-County).

**All applicants MUST answer:**

Have you ever been suspended, dismissed or expelled from a **college or university** for disciplinary reasons? (required)  Yes  No

- I declare that all information on this application is true to the best of my knowledge.
- I am enclosing the \$40 application fee which I understand is non-refundable.

\_\_\_\_\_  
**Applicant’s Signature - required\***

\_\_\_\_\_  
**Date**

**Note: It is your responsibility to send official high school and college transcripts (including those for college courses taken in high school), Advanced Placement score reports, International Baccalaureate exam results, and a foreign educational credential evaluation if transferring college credits from outside the United States, to Suffolk County Community College, Central Admissions, 533 College Road, Selden, NY 11784.**

\*By virtue of this signature, I authorize the release of my final official high school transcript(s) by my previous institutions(s) in the event that I decide to enroll at Suffolk County Community College as a matriculating student.

**Photo Release Waiver:**

The College may take photographs of students on campus or participating in College activities. Photographs may appear on the College’s website, social media, newsletters, brochures, communications and public relations materials, or promotional and marketing materials. As outlined in the College’s annual Family Educational Rights & Privacy Act (FERPA) notice, the College has designated student photographs as “directory information” which may be released to the public without prior consent under FERPA, unless the student has opted out of this release.

To the extent not covered under FERPA, I hereby grant Suffolk County Community College irrevocable permission to use my image, visual likeness, and photograph in all forms and media (including, but not limited to, publications, websites, catalogs, brochures, books, magazines, photo exhibits, films, and/or videos) (collectively referred to as “Works”) for the purposes of teaching, admissions applications, professional journals and papers, institutional publicity and public relations, archival purposes, and any other purpose the College deems fit in the interest of education, knowledge, research, marketing, advertising, or public relations. I agree that all right and title and interest in and to all such Works and any reproduction or derivative work thereof shall be the exclusive property of Suffolk County Community College. I understand that the College may keep or may use the Works and derivative works now and in the future. I further consent to the use of my biographical material in connection with such photographs or other likenesses of me. I agree that the College does not owe me any compensation for the acts I have consented to in this release. I hereby release Suffolk County Community College, its officers, trustees, directors, agents and employees from all liability or legal responsibility that may arise from the acts that I have authorized or consented to in this release. I have carefully read and understand the terms and conditions of this release and agree to be bound by them.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Full name (printed)**

\_\_\_\_\_  
**Parent or guardian’s signature (if under age 18)**

## ENROLLMENT CHECKLIST

**1. APPLY FOR FINANCIAL AID:**

Online filing is available at [fafsa.ed.gov](http://fafsa.ed.gov) and [hesc.ny.gov](http://hesc.ny.gov). You can obtain further information at [sunysuffolk.edu/FinancialAid](http://sunysuffolk.edu/FinancialAid).

**2. SUBMIT YOUR IMMUNIZATION RECORDS:**

If your immunization records were not submitted with your application, you will need to provide documentation for two measles, mumps, and rubella (MMR) immunizations. In addition, you will need to complete the Meningitis form.

**3. AFFIDAVIT OF RESIDENCY:**

If you are a New York State resident but have not resided in Suffolk County for six months, contact your County Clerk's Office for a Certificate of Residence form. Forms are available at our Campus Business Offices or you can download the form at [sunysuffolk.edu/Out-of-County](http://sunysuffolk.edu/Out-of-County).

**4. OBTAIN A STUDENT ID CARD:**

After you have paid your tuition and fees, you will need to obtain a student ID card. The card must be carried with you at all times when you are on campus. Visit the public safety section of the College website for information on obtaining your student ID card.

**5. ATTEND STUDENT ORIENTATION:**

Students and their parents are invited to new student orientation shortly before the beginning of the College semester. All students are encouraged to attend and become involved in the life of the campus through campus clubs and activities.



SUFFOLK COUNTY COMMUNITY COLLEGE

**APPLICATION FEE PROCESSING FORM - Please Enclose Application Fee (\$40)**

**Be sure to include applicant's name and Social Security Number on check or money order**

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SOCIAL SECURITY NUMBER\*

\_\_\_\_\_  
APPLICANT'S NAME - PLEASE PRINT

\_\_\_\_\_  
PRINT CURRENT ADDRESS

\_\_\_\_\_  
STATE

\_\_\_\_\_  
ZIP

\*Your Social Security Number is used to coordinate the collection of information for all your student records. Authority to collect the Social Security Number is granted under Section 355 of the New York State Education Law. The disclosure of your Social Security Number is voluntary and you may refuse to provide this information.