

Creating Modules in Brightspace

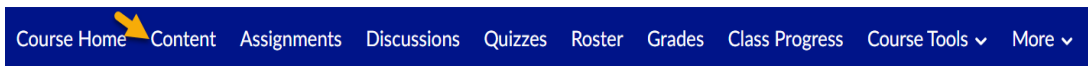
Why Modules

Modules organize your course content. In Brightspace course content is organized using content topics and modules. Use modules to organize the units of your course offering (for example, week 1, week 2, week 3, and so on) and topics to organize the content of each module (for example, lesson 1, lesson 2, lesson 3, and so on.)

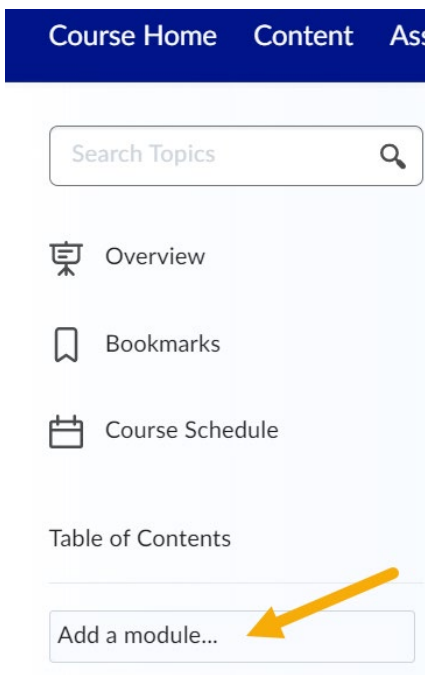
A module must be created before you can add topics, objects or files. You can create submodules (modules within existing modules) to establish a deeper hierarchy, however navigation best practices recommend using submodules sparingly.

Create a Module

1. On the navbar, click Content.

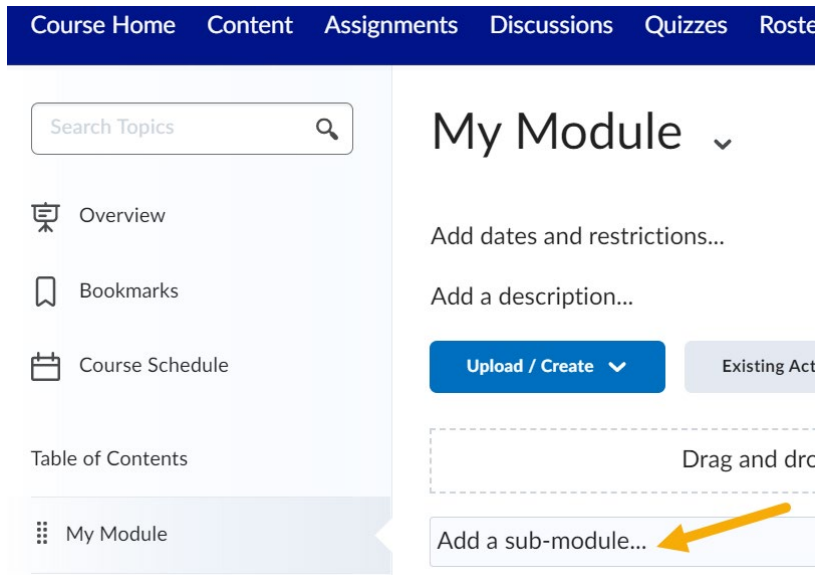


2. In the Table of Contents panel, in the Add a module field, enter the name of your new module and then press Enter.



3. You must create a module before you can add files, video, etc..

4. Sub-modules are not recommended because of navigational purposes, but are sometimes necessary for organization. You can create submodules (modules within existing modules) within a module.
5. To add a submodule, click into the module. In the Add a sub-module field, enter the name of your new sub-module and then press Enter.



Add Dates and Restrictions

Why Add Dates:

In addition to adding calendar items, adding dates will allow students to view modules using the Pulse app.

How to Add Module Start and End Dates

1. Click on Add dates and restrictions

Course Home Content Assignments Discussions Quizzes Roster

Search Topics

Overview

Bookmarks

Course Schedule

Table of Contents

My Module

My Module

Add dates and restrictions...

Add a description...

Upload / Create Existing Act

Drag and drop

Add a sub-module...

- A form opens, enter the start date and time.

My Module

Start Date Due Date End Date

Add start date... Add due date... Add end date...

- Enter the end date and time. Best practice recommends using the last day of the course.
- Click on update to save the dates entered.

My Module

Start Date Due Date End Date

Aug 15, 2022 7:00 PM Add due date... 12/17/2022 7:00 PM

Release Conditions

Create Browse

Update Cancel

Use date format M/D/YYYY. Arrow down or press enter to access mini-calendar.

Add a module description.

Click on “Add a description to add learning objectives, instructions, or other important information about the module. A text field will appear that will enable you to type

Module 2 ▾

 Print  Settings

Add dates and restrictions... 

Add a description... 