



## STRATEGIC PLANNING COUNCIL

Thursday, February 6, 2020

Ammerman Campus  
William J. Lindsay Life Sciences Building, Room 114

### MINUTES

*In attendance:*

Nina Acquavita	David Johnson	Louis Petrizzo
Dr. Christopher Adams	Dr. Alexander Kasiukov	Dr. Mary Reese
MaryLou Araneo	Theodore Koukounas	Dr. Irene Rios
Shady Azzam-Gomez	Thomas Law	Raymond Roses
Dr. Paul Beaudin	Daniel Linker	David Schneider
Thomas Flesher	P. Wesley Lundburg	Christina Vargas
Kaliah Greene	Dr. Patty Munsch-Eilbeck	Carol Wickliffe-Campbell
Dr. Janet Haff	Isaac Oddoye	Dr. Helen Wittmann
Dr. Mark Harris	Dr. Matthew Okerblom	
Arlene Jackson	Dr. Jeffrey Pedersen	

Professor Theodore Koukounas began the meeting at 3:51pm:

- Welcomed the membership to the first meeting of the semester. There were no new members added to the SPC since the last meeting.
- The last meeting on November 21, 2019 was a 2020-2027 Strategic Plan working session so a review and vote on the November 6, 2019 minutes was pushed to today's meeting.
- There was a member-requested addendum to the minutes from November 6, 2019 so a revised copy was distributed. The revised minutes were reviewed and there being no additional corrections suggested, a motion was made to approve them. A vote was taken and the minutes were accepted as written.
- The minutes from November 21, 2019 were reviewed and there being no corrections suggested, a motion was made to approve them. A vote was taken and the minutes were accepted as written.

*Suffolk County Community College promotes intellectual discovery, physical development, social and ethical awareness, and economic opportunities for all through education that transforms lives, builds communities and improves society.*

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Dr. Jeffrey Pedersen gave a brief review of the 2019-2020 Operational Plan January Update:

- The Operational Plan is very important to our accreditation efforts. It provides evidence to Middle States that we link our planning with our institutional goals and that changes are made based on emerging needs.
- The 2018-2019 Institutional Effectiveness Report is still being worked on. Data issues are causing a delay in finishing the Factbook and the IE Report is dependent on the Factbook. The issues should be resolved in the next week or two. The IE Report is one of the reports that is sent to Middle States when we do our annual reporting.
- Middle States wants us to show that we are continually improving and we have a ton of evidence that shows that we are actively trying to do that. The OPIE webpage has reports going back five years for review and comparison.

Professor Koukounas spoke about the Strategic Plan Proposal:

- The November 21, 2019 working groups gave suggestions to modify the current draft of the first proposal of the Strategic Plan involving some of the values and goals. Based on those suggestions and meetings with Governance, modifications were made to the original goals and one additional goal was added. The draft was tweaked to include or omit certain language based upon the results of the working groups.
- Input and transparency are important in this process. An attempt was made to gather input via discussion boards; it was great but there was not enough participation. People privately said they felt uneasy making public comments so it was set up that people could comment on the discussion boards anonymously and participation was still not at a level needed to move forward. We need more faculty input.
- Understand that this process is still in the proposal stage but a timeline has been set up to help keep the process moving forward.
- To get more faculty review and input, if the SPC approves the proposal today, we would like to upload a working document on the portal asking for input. Professional Development Day would be an opportunity to engage College personnel further. The goal is to give something to the College community to comment on, provide time for feedback, and have Governance review feedback and provide their recommendations to the SPC for consideration and final approval.
- Want to create a SPC subcommittee to provide the SPC membership with values, goals and goal definitions. The administrative members can then create measurable institutional objectives (MIOs) and key performance indicators (KPIs) for those goals.
- It was suggested that faculty don't want to participate because they feel they don't know what is going on with the Strategic Plan. It is up to the Academic Chairs, not just College-wide leadership, to engage faculty in the process.
- Focus groups allowed all members of the college community to participate in the strategic planning process. There were about 130 full-time faculty, which represents approximately 1/3 of the College's faculty, that participated in the focus groups.
- The original plan that was developed and approved by the SPC, the former President, and the Board of Trustees got derailed for various reasons.
- A motion was made to put the current draft document out for feedback. It was unanimously approved. Governance will take the lead and invite whoever would be helpful to them to review the draft document feedback and report back to the SPC.

- The Mission Statement Review Subcommittee will start their work by reviewing the current mission statement, which by current standards is exceptional, and make recommendations for a new mission statement. They should provide three statements for the Council to choose from – one long, one medium, and one short. The subcommittee should be made up of members from different areas of the College so the committee is not overloaded with any one area such as Cabinet members. It was suggested that the different areas get together and nominate one person to be on the subcommittee and represent their area. The subcommittee should be made up of five or six people.
- After the values and goals are established, different groups will be working on the MIOs, with participants from each organizational unit. The MIOs can be changed when they need to be changed but the values and institutional goals should stay the same for the life of the Plan. MIOs can change due to SUNY initiatives that come up so Dr. Paul Beaudin should be involved in MIO development because he would know what SUNY is doing. Dr. Pedersen would know about certain areas of compliance. The people in charge of certain areas should have input about those objectives. We have 130 KPIs that we must report on all the time so they would have to be matched up with the MIOs when the MIOs are created.

With no further business to discuss, the meeting was adjourned at 4:49pm.